



## Laurus College Student Consumer Information

### General Institutional Information

#### Mission Statement

The mission of Laurus College is to serve as a quality institution of higher education dedicated to creating a quality experience for all of its students by combining career focused programs and the necessary fundamentals of interactive and online learning to supply the tools needed to succeed in the 21st century. The Laurus College experience enables our students to start their careers and to lay the foundation for further education that will augment their careers.

#### Objectives

1. Provide a quality education within a well-planned, relevant, and concise curriculum to give students success in their chosen field.
2. Educate students with relevant technology, equipment, and tools used in the program area.
3. To give students an educational basis that they may use for further educational endeavors
4. Provide and develop personal growth and life skills through participation in all classes, cultural enrichment opportunities, and/or guest lectures.
5. Provide a skilled and experienced educational faculty and staff devoted to the personal and professional skill development of each student.
6. Provide student services to assist students in obtaining the needed skills and employment assistance in their selected career field.

#### The Laurus Experience

The Laurus experience is our commitment to a quality education and a quality experience for every student. The quality education rests on the dedication, experience and caring of our staff and faculty, and requires the serious pursuit of career goals by the student. The quality experience centers on our passion for excellent customer service.

The programs at Laurus College prepare students for a career. Students at Laurus College gain an understanding of how their field of study operates. Students study current and emerging markets and the impact those markets have on the industry today and in the future. Laurus College prepares students for a career and for the world.

#### Instructional Delivery Model

Laurus College offers a fully integrated virtual learning environment, giving students the opportunity for live, real-time interaction, as well as the ability to review archived sessions. Students at Laurus College learn in virtual classrooms using industry standard software and equipment in their programs. Whether a student chooses to attend their class from one of Laurus College's in-residence locations or remotely, all students receive the same live instruction and interactive learning experience.

The class lecture delivery uses synchronous instruction, allowing the teacher to see and interact in real-time with students across all of Laurus' in-residence locations and online at the same time via computer webcams. Students are able to not only see and communicate with their instructors but can also see and interact with each other.

#### Distance Education

All courses are delivered over the internet (i.e., distance education) through a synchronous e-learning platform using a Moodle (Modular Object-Oriented Dynamic Learning Environment) learning management system (LMS). In addition to Moodle, courses use Adobe Connect, which supports the virtual classroom through synchronous live classroom lectures and labs. Adobe Connect allows for real-time communication between an instructor and a class of students, among students, and between an instructor and an individual student. Features of Adobe Connect include recording of live classroom sessions and online group work by allowing the students in a live session to work in smaller breakout rooms. Instructors can also monitor online lab activities and provide real-time constructive feedback.

## In-Residence Locations

Laurus College operates several in-residence locations which feature instructor workstations, administrative offices, computer labs, and student lounge areas. All in-residence locations operated by Laurus College (see Section V of this Catalog for a listing of all locations) are modern, well lit, air-conditioned, clean, and safe. Computer workstations located at each in-residence facility are internet connected and equipped with all software and peripherals students will need to login to their scheduled class and access the virtual classroom. Students may also bring their school-issued laptops onsite and use the College's high-speed internet connection.

While onsite, students have access to residential services in the way of in-person academic advising, tutoring, student services, career advising, graduate placement assistance, and community outreach activities. Students also have access to printers and copy machines at each location. The College also provides an 1,800 square foot conference center for research and study on a separate site near the College's in-residence location and administrative offices in Santa Maria, California.

## Licensure and Approvals

Laurus College is a private postsecondary institution approved to operate by the California Bureau for Private Postsecondary Education (BPPE). Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

Laurus College gained this approval in March 2006 and is formed under the laws of the State of California. Laurus College, formerly Atlas Computer Centers, received a Change of Ownership approval from the Bureau in March 2006. Atlas Computer Centers received its most recent approval to operate by the Bureau for Private Postsecondary and Vocational Education in October 2003, and has been in continuous operation since 1998. Laurus College is recognized by the new California Bureau for Private Postsecondary Education (BPPE), which became effective January 1, 2010.

### Bureau for Private Postsecondary Education

1747 North Market Blvd., Suite 225, Sacramento, CA 95834  
toll free telephone (888) 370-7589 | [www.bppe.ca.gov](http://www.bppe.ca.gov)

Laurus College is accredited by the Distance Education Accrediting Commission to award Occupational Associate, Associate of Science, and Bachelor of Science Degrees. The Distance Education Accrediting Commission is listed by the U.S. Department of Education as a recognized accrediting agency and is recognized by the Council for Higher Education Accreditation (CHEA). Laurus College is also recognized by the United States Department of Education to offer students enrolled in select programs Federal Student Financial Aid for those who qualify (see Section XI of the Catalog for the school's policies regarding financial assistance).

### The Distance Education Accrediting Commission

1101 17th Street NW, Suite 808, Washington, DC 20036  
TEL: (202) 234-5100 | [www.deac.org](http://www.deac.org)

## In-Residence Locations

Laurus College has five (5) in-residence locations in California and one (1) in-residence location in Nevada that offer a quality education and experience to students. In July 2011, the college opened its fourth location in Oxnard, CA and in October 2021, opened its fifth location in Chula Vista, CA. The College also opened its first Nevada location in February 2020. Residential activities and services are provided on-site at each location, and students may choose which location to attend their classes from. Individuals can contact the college at (805) 267-1690 or visit the website at [www.lauruscollege.edu](http://www.lauruscollege.edu) for more information.

### Atascadero

The Atascadero facility is located at 8693 El Camino Real in Atascadero, CA 93422. Traveling north or south on Highway 101, take the Curbaril Avenue exit, proceed east to El Camino Real. Turn south and proceed to the Atascadero Oaks shopping center. The school is located in the first shopping section. The Atascadero in-residence location consists of two classrooms, a computer lab, dedicated library & career services areas, and office space for all student-related services.

### San Luis Obispo

The San Luis Obispo facility is located at 81 Higuera Street, Suite 110 in San Luis Obispo, CA 93401. Traveling north or south on Highway 101, take the Madonna Road exit, turn east, and go to the Pacific Coast Center at the intersection of Madonna Road and Higuera Street. The San Luis Obispo in-residence location consists of three classrooms, a computer lab, dedicated library & career services areas, and office space for all student-related services.

### Santa Maria

The Santa Maria facility is located at 325 East Betteravia Road, Suite B-7 and Suite B-8 in Santa Maria, CA 93454. Traveling north or south on Highway 101, take the Betteravia Road exit, proceed west and go to the Target Shopping Center at the corner of Miller Road and Betteravia Road. The Santa Maria in-residence location consists of three classrooms, a computer lab, dedicated library & career services areas, and office space for all student-related services.

## Oxnard

The Oxnard facility is located at 2351 Lockwood Street in Oxnard, CA 93036. Traveling north or south on Highway 101, take the Rice Avenue exit, turn right onto East Gonzales Road, and another right onto Solar Drive; Solar Drive becomes Lockwood Street. The school is located immediately on the right. The Oxnard in-residence location consists of six classrooms, a computer lab, dedicated library & career services areas, and office space for both administrative staff and all student-related services.

## Chula Vista

The Chula Vista facility is located at 2300 Boswell Rd., Suite 255, Chula Vista, CA 91914. Traveling north or south on Highway 125, take the H Street exit and head east, continue onto Proctor Valley Road, turn right onto Lane Avenue, and another right onto Boswell Road. The school is located on the left. The Chula Vista in-residence location consists of one classroom, a computer lab, dedicated library & career services areas, and office space for both administrative staff and all student-related services.

## Las Vegas, Nevada

The Las Vegas, NV facility is located at 8965 S. Eastern Avenue, Suite 150, Las Vegas, NV 89123. This location offers a computer lab, dedicated library & career services areas, and office space for both administrative staff and student-related services. Individuals can contact the college at (805) 267-1690 for more information. Laurus College Las Vegas is licensed to operate in the State of Nevada by the **Nevada Commission on Postsecondary Education**, 1860 East Sahara Avenue, Las Vegas 89104, Las Vegas 89123, 702.486.7330.

*Note: The State of Nevada requires students to meet its requirement for study of the Nevada and U.S. constitutions. Laurus College's POL 210 course fulfills this requirement.*

## Facility Access, Staff and Faculty Office Hours

During the academic term, in-residence locations are open Monday through Thursday from 8 am to 10:05 pm and Friday from 9 am to 4 pm. Administrative staff are typically available Monday through Thursday from 8 am to 5 pm and Friday from 8 am to 4 pm. Faculty hours are posted on the individual course syllabi. Access to the Student Portal (<https://mylaurus.lauruscollege.edu>) is available 24/7. Technical assistance is available Monday through Thursday from 8 am to 8 pm and Friday from 8 am to 4 pm.

## Campus Security, Safety and Code of Conduct

To view **Annual Security Report** and **Campus Safety** policies, please visit: <http://www.lauruscollege.edu/about-us/campus-safety/>

### Services Available for Students with Disabilities

Laurus College has designed its programs and instructional methodologies stressing adaptability and multiple approaches to learning. All courses provide instruction using auditory and visual modes. Archived lessons are available for review and help students keep pace. Elevators and/or accessibility ramps, as well as, accessible bathroom facilities are standard in all facilities. Individual student mentors and tutors are also available through the student services department. If a student needs an accommodation they should contact the student services department at 805-267-1690 or [studentservices@lauruscollege.edu](mailto:studentservices@lauruscollege.edu) for more information and assistance.

### Dissemination of Information

For assistance in obtaining information on financial assistance, the school, graduation and completion rates, placement rates, and security policies and crime statistics please contact the Registrar office at 805-267-1690 or [registrar@lauruscollege.edu](mailto:registrar@lauruscollege.edu).

### Drug-Free Environment

Laurus College prohibits the unlawful manufacture, possession, use, sale, dispensation, or distribution of controlled substances and the possession or use of alcohol by students and employees on the property and at any school sponsored activity. Any violation of these policies will result in appropriate disciplinary actions up to and including expulsion in the case of students and termination in the case of employees, even for the first offense. Violations of the law may also be referred to the appropriate law enforcement authorities. If assistance is needed for drug abuse, the student should see a member of the administrative staff at Laurus College for referral assistance to local counseling centers. Students may also seek local treatment and assistance from the San Luis Obispo Addiction Recovery Center, located at 1223 Higuera Street, Suite 101 in San Luis Obispo, telephone number (805) 541-0632; or from the Central Coast Headway Drug Center, located at 318 Carmen Lane in Santa Maria, telephone number (805) 922-2106.

### Weapons Free Environment

Students and staff at Laurus College are not permitted to carry any form of weapons on school property. All weapons including, but not limited to, firearms, knives, mace, pepper spray, and stun guns are prohibited. Any student carrying a weapon on college property will be subject to disciplinary action and may risk dismissal from the college. Staff members at Laurus College also follow a zero tolerance policy with regard to weapons, and will be subject to disciplinary action, up to termination of employment, for any violation.

### Grievance Policy

Laurus College's student grievance policy addresses issues concerning any aspect of his or her enrollment, attendance, education services, or other services offered by the school. The most common items that students express having issues with are:

- Technology
- Grading
- Staff and Faculty Communication

- Program Content
- Financial Aid

Laurus College believes that first and foremost, most challenges can be resolved through cooperation among students, faculty, and staff. The following are steps recommended to resolve grievances at Laurus College:

**Step 1:** If possible and the student feels comfortable doing so, the student is encouraged to resolve the problem informally with the faculty or staff member involved.

**Step 2:** If Step 1 does not resolve the problem or it is not an option, the student is encouraged to communicate informally with the faculty or staff member's supervisor. The supervisor, in cooperation with student services staff, will then attempt to resolve the student's concern.

**Step 3:** If Step 2 does not lead to a resolution, the student should submit a written letter to the Director of Education, explaining the situation and include any supporting documentation, where applicable and appropriate. Barring extenuating circumstances necessitating an extension, this letter must be submitted within 30 days of the incident necessitating the grievance. If appropriate, the letter should explain the reasons for extending the submission period. The Director of Education is tasked with the documentation of the complaint from the student, as well as collecting documentation from those faculty, staff, and administrators who were involved with attempting to resolve the complaint.

The student has the right to forego the first two steps of this process and submit a letter of grievance directly to the Director of Education:

**Melanie Bryant**, Director of Education

Email: [melanie.bryant@lauruscollege.edu](mailto:melanie.bryant@lauruscollege.edu)

Phone: (805) 719-6509

**Step 4:** After reviewing the grievance, the Director of Education shall attempt to resolve the situation directly to the mutual satisfaction of all parties and render a decision in writing no later than 30 days after the letter is submitted.

**Step 5:** The student may appeal, in writing, any decision of the Director of Education to the President of the College. An appeal may also be made to the President in cases of probation, suspension, expulsion, and/or other disciplinary action. The President's decision shall be provided, in writing, within 30 days of the appeal being submitted and shall be final.

Every effort will be made by the College administration to resolve the student's grievance in a timely fashion. The maximum amount of time allowed for resolution is 90 days. Laurus College reserves the right to extend the period for resolution under certain limited circumstances. If the College does choose to extend the response period, the College will inform the student as soon as possible.

If the complaint is still not resolved to the satisfaction of the student, he or she may direct their complaint to:

Bureau for Private Postsecondary Education

1747 North Market, Suite 225, Sacramento, CA 95834

[www.bppe.ca.gov](http://www.bppe.ca.gov)

Toll free telephone (888) 370-7589 or fax (916) 263-1897

It is recommended, but not mandatory, that students bring all complaints first to the attention of the institution. In most cases this will resolve the complaint faster and will result in satisfactory results. A student or any member of the public may contact the Bureau for Private Postsecondary Education (BPPE) at any time. A student or any member of the public may also file a complaint about this institution with the BPPE by calling (888) 370-7589, or by completing a complaint form, which can be obtained on BPPE's website [www.bppe.ca.gov](http://www.bppe.ca.gov).

Students may also notify the Distance Education Accrediting Commission of any unresolved grievances with the college. Complaints should be submitted to:

The Distance Education Accrediting Commission

1101 17th Street NW, Suite 808

Washington, DC 20036

TEL: (202) 234-5100 FAX: (202) 332-1386

A student or any member of the public may contact the College's President with questions regarding the institution's student grievance policy:

**Jeffrey T. Redmond**, President

Email: [jeff.redmond@lauruscollege.edu](mailto:jeff.redmond@lauruscollege.edu)

Phone: (805) 267-1677

## Sexual Harassment Policy

As required by state law, Laurus College has a policy prohibiting any act involving sexual discrimination, sexual violence, or sexual harassment by any of its employees, students, staff, faculty, or anyone conducting business on college premises, which includes the classroom and any location used for an off-site school function, program or activity.

Laurus College is committed to the policy that all members of the school's community, including its faculty, students, and staff, have the right to be free from sexual harassment by any other member of the school's community. Should a student feel that he/she has been sexually harassed, the student should immediately inform Human Resources, the Chancellor, or the classroom teacher. Sexual harassment refers to, among other things, sexual conduct that is unwelcome, offensive, or undesirable to the recipient, including unwanted sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. All students and employees must be allowed to work and study in an environment free from unsolicited and unwelcome sexual overtures and advances. Unlawful sexual harassment of any kind will not be tolerated at Laurus College. The sexual harassment policy is posted on classroom bulletin boards and has been distributed to faculty members to share with students in the classroom. Laurus College staff and faculty are informed of the policy through staff meetings and in staff handbooks. *(NOTE: Students may be dismissed without the right to appeal if dismissal is the result of disruptive conduct or detriment to the college or student body.)*

### Harassment Grievance Procedures

Laurus College takes student safety very seriously; anyone who witnesses or experiences inappropriate and harassing behavior of a sexual nature is asked to report such behavior immediately to Human Resources, the Chancellor, or the classroom teacher. Whether it is a harassed student or a third party who files a complaint under the school's grievance procedures, Laurus College will promptly investigate to determine what occurred and then take immediate and appropriate steps to resolve the situation. The school will make every effort to complete the investigation within 30 to 60 days upon being notified of an alleged incident. Written notice of the outcome of the investigation will be provided to both the alleged perpetrator and the complainant within 10 days of determination of fact. The school will perform its own investigation and take immediate action to eliminate the harassment, prevent its recurrence, and address its effects, in addition to any investigation performed by law enforcement officials.

Once an incident is reported, a school investigative panel will be assembled to gather information, interview all parties involved in an objective and nonpartisan manner, and come to a prompt and equitable determination of fact. In all cases, the school's inquiry will be prompt, thorough, and impartial; both parties will have the opportunity to present witnesses and other evidence, and will be afforded similar and timely access to any information that will be used at the hearing. In cases involving potential criminal conduct, school personnel, consistent with State and local law, will notify appropriate law enforcement officials or other appropriate authorities. Once the school's investigation is complete, all involved parties will be notified in writing as to the outcome of the complaint. As much due care and confidentiality will be maintained throughout the process as is reasonable and possible while still being able to conduct the investigation and come to findings of fact. Please note that while voluntary informal mechanisms (such as mediation) may be used for resolving some types of sexual harassment complaints, mediation is not appropriate, even on a voluntary basis, and will not be used in cases involving allegations of sexual assault.

Throughout the process, retaliatory actions will not be tolerated. School officials will not only take steps to prevent retaliation, but also take strong responsive action if it occurs. All steps to protect the complainant as necessary, including interim steps before the final outcome of the investigation is determined, will be taken promptly once the school has received notice of a sexual harassment or violence allegation. For further information, or to report an incident, please contact the Human Resources Director at the following address and phone number:

421 East Betteravia Road, Suite 100 | Santa Maria, CA 93454 | Human Resources: (805) 267-1690

### Code of Conduct

This code of conduct is applicable to all officers, employees and agents of the Laurus College and any affiliated organizations with responsibilities (directly or indirectly) with respect to private student loans. Laurus College officers, employees and agents subject to this policy are prohibited from doing any of the following, either on their own behalf or on behalf of the college:

- a. Participating in a revenue-sharing arrangement with any lender by which the lender pays a fee or provides other material benefits to Laurus College or any officer, employee or agent subject to this policy in exchange for the Laurus College recommendation of that lender or its loan products;
- b. Soliciting or accepting gifts, including reimbursement of expenses or payment of expenses in a manner inconsistent with the requirements set forth in Laurus College Policies as requiring possible conflicts disclosure, from any lender, guarantor, or servicer that provides private education loans to students, unless the item or payment in question meets the exceptions set forth in 34 C.F.R. § 601.21(c)(2)(iii);
- c. Accepting from any lender or affiliate any fee, payment, or other financial benefit as compensation for any consulting arrangement or other services contract with or on behalf of a lender of private education loans, except that Laurus College officers, employees, or agents subject to this policy who do not work in the Office of Financial Aid may serve on a lender's board of directors, provided that they recuse themselves from any board decisions relating to private education loans at Laurus College;
- d. Directing borrowers to particular lenders or delaying loan certifications;
- e. Requesting or accepting from any lender any offer of funds to be used for private education loans in exchange for Laurus College's providing the lender with a specified number of, loan volume of, or preferred lender arrangement for, private education loans. Requesting or accepting any lender's assistance with call center or Office of Financial Aid staffing, except that Laurus College may request or accept from any lender (a) professional development training for financial aid administrators, educational counseling or other materials to provide to Laurus College's student borrowers (provided that such materials indicate the lender's involvement in preparing or providing them), or (b) short term, nonrecurring staffing assistance with financial aid-related functions during emergencies; and Receiving anything of value from any lender, other than reimbursement for reasonable expenses, in exchange for service on an advisory board, commission, or group established by a lender, guarantor, or group of lenders or guarantors.

Any employee who is offered any gift or monetary compensation from a lender should contact the Office of Financial Aid for clarification and guidance before responding favorably to that offer.

Should an employee subject to this policy inadvertently accept a gift or other type of monetary compensation from a lender, that employee must immediately notify the Director of Financial Aid. The amount received the name of the employee or agent, a brief description of the activity and the dates of the activity for which the expenses were paid or provided must be reported to the Laurus College Director of Financial Aid. The Director of Financial Aid is responsible for reporting this information annually to the Secretary of the Department of Education. The Laurus College Director of Financial Aid is responsible for providing annual notification of these requirements to all employees and agents with responsibilities (directly or indirectly) for administration of private education loans. This notification will be done via email in January of each year. In addition, this code of conduct is published on the Laurus College website.

# Student Achievement

## Graduation Rates

### Graduation Rates for Institution (Occupational Associate Degree, DEAC)

	Graduation Rate
Digital Arts & Computer Animation	33%
Information Technologies & Network Systems	39%
Medical Billing and Coding	42%
Professional Business Systems	42%
Web Design	33%

These are the data reported to DEAC by the institution in its most recent Annual Report. Graduation rate cohorts include students that had time to complete their program in one and one-half times the program length (150%). Graduation rates exclude students that fell outside of the definition for enrollments and may include circumstances such as deployment for active duty military service, medical leave of absence, death, other approved leave of absence, or other reasons for exclusions as determined by the institution.

### Graduation Rates for California (Occupational Associate Degree, BPPE)

	On-Time Completion Rate	Within 150% of the Published Program Length
Digital Arts & Computer Animation	29%	29%
Information Technologies & Network Systems	27%	38%
Medical Billing and Coding	29%	41%
Professional Business Systems	33%	40%
Web Design	17%	33%

### Graduation Rates for California (Associate of Science Degree, BPPE)

	On-Time Completion Rate	Within 150% of the Published Program Length
Audio & Video Production	*%	*%
Business Administration	*%	*%
Information Technologies & Network Systems	*%	*%
Visual Design and Multimedia	*%	*%
Web Design	*%	*%

### Graduation Rates for California (Bachelor of Science Degree, BPPE)

	On-Time Completion Rate	Within 150% of the Published Program Length
Audio Production	**%	**%
Digital Arts & Computer Animation	**%	**%
Information Technology Systems Management	**%	**%
Business Systems Management	**%	**%
Web Design & Development	**%	**%

These are the data reported to BPPE by the institution in its most recent Annual Report. "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation. "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150%. Graduation rates exclude students that died, were incarcerated, or were called to active military duty.

\*There were no students available for graduation in this program during the 2021 Reporting Year due to the program being added in 2021.

\*\*There were no students available for graduation in this program during the 2021 Reporting Year due to the program being added in 2018.

## Job Placement Rates

### Job Placement Rate for Institution (Occupational Associate Degree, DEAC) = 57%

These are the data reported to DEAC by the institution in its most recent Annual Report. Job placement rate cohorts include graduates that had time to complete their program in one and one-half times the program length (150%) and were available for employment upon the completion of their program. For a graduate to be considered "placed", they must have either secured employment in a field related to their educational program, secured employment in a position where they are able to use the skills gained from their educational program, or received a direct benefit in their employment from having completed their educational program. Job placement rates exclude students who were not available for employment due to circumstances that included deployment for active duty military service, incarceration, death, continuing their education at an accredited institution, or choosing not to seek employment due to medical / health issues.

### Job Placement Rates for California (Occupational Associate Degree, BPPE)

	Placement Rate
Digital Arts & Computer Animation	100%***
Information Technologies & Network Systems	50%
Medical Billing and Coding	30%
Professional Business Systems	79%
Web Design	0%***

### Job Placement Rates for California (Associate of Science Degree, BPPE)

	Placement Rate
Audio & Video Production	*%
Business Administration	*%
Information Technologies & Network Systems	*%
Visual Design and Multimedia	*%
Web Design	*%

### Job Placement Rates for California (Bachelor of Science Degree, BPPE)

	Placement Rate
Audio Production	**%
Digital Arts & Computer Animation	**%
Information Technology Systems Management	**%
Business Systems Management	**%
Web Design & Development	**%

These are the data reported to BPPE by the institution in its most recent Annual Report. "Job Placement Rate" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment. Job Placement rates exclude graduates who were unavailable for employment due to death, incarceration, were called to active military duty, were international students that left the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

\*There were no students available for graduation in this program during the 2021 Reporting Year due to the program being added in 2021.

\*\*There were no students available for graduation in this program during the 2021 Reporting Year due to the program being added in 2018.

\*\*\* There were fewer than 5 graduates available for job placement in this program during the 2021 Reporting Year.

## Federal Student Loan Debt (Institution)

Most recent 3-year cohort default rate, as reported by the United State Department of Education: 10.6%

The average amount of federal student loan debt of 2020 graduates who took out federal student loans at this institution: \$28,700

The percentage of graduates in 2021 with federal student loans as calculated by the institution: 57%



## 2022 Student & Graduate Satisfaction Survey

	% answering "Yes" to Question 1	% answering "Yes" to Question 2	% answering "Yes" to Question 3
Audio Video Production (AS)	91	100	100
Business Administration (AS)	93	98	98
Information Technologies and Network Systems (AS)	86	91	82
Medical Billing and Coding (OA)	97	100	100
Visual Design and Multimedia (AS)	100	100	100
Web Design (AS)	80	80	80
Business Systems Management	95	100	100
Digital Arts and Computer Animation	80	90	90
Information Technology Systems Management	90	90	90
Web Design and Development	100	100	100
<b>All Programs</b>	<b>92%</b>	<b>97%</b>	<b>96%</b>

Question #1: Did you achieve, or will you have achieved upon completing your studies, the goals you had when you started the course or program?

Question #2: Would you recommend these studies to a friend?

Question #3: All things considered, were you satisfied with your studies at this institution?

## 2022 Student & Graduate Satisfaction Survey / Employer Evaluation Results

End-of-Term Student Course Evaluations Average Score = 3.8

Rating Scale 1-4

1 = Below Average

2 = Average

3 = Above Average

4 = Excellent

Graduate Satisfaction (at time of graduation) Average Score = 3.8

Rating Scale 1-4

1 = Below Average

2 = Average

3 = Above Average

4 = Excellent

Employer Evaluation Average Score = 3.4

Rating Scale 1-4

1 = Below Average

2 = Average

3 = Above Average

4 = Excellent

# Current Schedule of Charges

Program Tuition and Fees Effective April 24, 2023

Degree / Program Title	Credit Hours	Registration Fee	Technology Package	Program Fees**	CE Fees	Tuition	Total Program Costs*
<i>OA = Occupational Associate</i>							
<i>AS = Associate of Science</i>							
<i>BS = Bachelor of Science</i>							
OA Digital Arts and Computer Animation	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
OA Information Technologies and Network Systems	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
OA Medical Billing and Coding	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
OA Professional Business Systems	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
OA Web Design	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
AS Audio Video Production	100	\$100	\$5,000	\$2,000	N/A	\$40,000	\$47,100
AS Business Administration	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
AS Information Technologies and Network Systems	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
AS Visual Design and Multimedia	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
AS Web Design	100	\$100	\$2,750	\$2,000	N/A	\$40,000	\$44,850
BS Audio Production	190	\$100	\$5,000	\$3,800	\$5,500	\$76,000	\$90,400
BS Business Systems Management	190	\$100	\$2,750	\$3,800	\$750	\$76,000	\$83,400
BS Digital Arts and Computer Animation	190	\$100	\$2,750	\$3,800	\$750	\$76,000	\$83,400
BS Information Technology Systems Management	190	\$100	\$2,750	\$3,800	\$750	\$76,000	\$83,400
BS Web Design and Development	190	\$100	\$2,750	\$3,800	\$750	\$76,000	\$83,400

\*"Total Program Costs" represents the total charges to be paid to the College for the educational program. The total program tuition listed above is for first-time students, with no credit transfer.

- Technology Package includes school-issued Laptop, Software, and E-textbook Subscription. **For the Audio and Video Production programs, the technology package also includes a video camera and digital work station equipment.** This fee is non-refundable after the cancellation period.
- Program Fees charged at \$100 per course (fee covers Academic, Technology and Library Resources) **\*\*Refundable Fee; all other fees are non-refundable.**
- Continuing Enrollment (CE) Fees are charged after 100 credits are attempted in order to cover additional software and e-textbook subscriptions for students enrolled in a Bachelor's program. **For the Audio Production Bachelor's program,**

**the CE fee also covers a student's audio production kit which includes a sequencer, control station, mixer, and other vital components.**

**General Fees**

Official Transcript Request Fee ..... \$10 per transcript

Returned Check Charge ..... \$30

STRF Fee .....\$2.50 for every \$1,000 (rounded to the nearest \$1,000)

**Please note that you are responsible for the amount of total program costs. If you obtain a student loan, you are responsible for repaying the loan amount plus any interest.**